Lord of the Manor

The Lord Mayor, Commonalty and Citizens of the City of London

> Bankers: Child & Co, 1 Fleet Street, London EC4

www.guildablemanor.org

Hon Auditors Dr Ian Wingfield Prof Freddie Trowman



GVILDABLE MANOR

Colechurch House, London Bridge Walk, London SE1 2SX
Registered Address
020 7394 1271

Senior Patrons

The High Steward of Southwark
HHJ Peter Beaumont QC
The Recorder of London

The High Bailiff of Southwark Charles Henty The Secondary of London & Under Sheriff

> Foreman Ian Tough JP

Clerk of the Manor Tony Sharp clerk@guildablemanor.org

Annual Letter 2011

1 October 2011

Dear Jurors,

As required under Rule 6.1 the following is provided for your information

Annual Letter

You have been notified of the High Steward's Precept and by now received your Summons for the November Court Leet. Please find the Agenda* and abstract of Audited Accounts for the Annual Meeting, which shall take place at that venue at 2.15pm that day, enclosed: This document shall be taken 'as read' at the meeting.

The Officers to be Sworn are:-

FOREMAN
CONSTABLE
Mike Honnoraty
AFEEROR
Leslie Grout
FLESH TASTER
ALETASTER (St Saviour's side)
ALESIZER (St Olave's side)
Ted Newman

 $^{
m 1-6}$ Committee of Officers with Trustees; by succession and service under Rule 7

SUPERNUMERARY:-

ALESIZER (St Saviour's side)

"" All other Officers and Trustees

ALESIZER (St Olave's side) Ald James Gurling, Roger Davis, Donald Goree

"" All other Officers and Trustees

Rule 7.9

Robin Sherlock

CLERK OF THE MANOR‡
ORATOR ~ CLERK‡
Peter Gadbury (F: 2000-2001)
OUTROPER OR COMMON CRYER‡
David Wilson (F: 2005-2006)

§ Charter of Charles I 1625

‡ Rule 7.9

BEADLES ‡

(St Olave's side) All Officers and Trustees (St Saviour's side) All Officers and Trustees

‡ Rule 7.9

SERVED FOREMEN Peter Gadbury (F: 2000-2001) ‡‡ Cyril Levy (F: 2006-2007)

AND TRUSTEES## Tony Sharp (F: 2001-2002) ## Frederick Trowman (F: 2007 2008) ##

 Ian Wingfield (F: 2002-2003) ‡‡
 David Boston (F: 2008-2009)

 Diane Riley (F: 2004-2005)
 Ron Leek (F: 2009-2010)

 David Wilson (F: 2005-2006) ‡‡
 Ian Tough (F: 2010-2011)

‡‡ Rule 3.

HON AUDITORS §§ Ian Wingfield (F: 2002-2003) Frederick Trowman (F: 2007-2008)

§§ Notified to Annual Meeting under Rule 8.

The three Southwark Courts Leet retain the right to sit for their customary business including "...the appointment of traditional officers" as a limited jurisdiction under the 'Administration of Justice Act 1977; §23 (1)(b) Sch 4 Pt III'.

ie draft agenda; members may propose any business before the Meeting for inclusion, or use 'AOB' at the Meeting

General

Just a few days before being sworn in as Foreman, the other officers and myself, attended **Guildhall** Art Gallery on the morning of 13th **November 2010** to make a presentation to our new Lord Mayor, Ald Michael Bear. We were gratified that some of our guests, who had great experience and had held high office in the Livery, had never previously attended and said that this reflected on the status and high regard in which the Manor is held within the City.

Membership and Tenancy

As the Manor membership expands, so does the cost of running it; nor are we quite big enough to benefit from an economy of scale. The costs of holding the Court Leet have risen and the necessity is now that we have to hire larger venues to hold this means our margins are squeezed. The committee was expecting a major loss of membership, especially among those Jurors who had not been attending functions for some years. We admitted six new members year as we had ten non-renewals and resignations, presumably as a result of the recession. There are now 95 Jurors, and we expect a number of new members before Christmas to take us back to our 100 figure in the New Year. This membership gives us the critical mass to support functions. The Committee would nevertheless request that you actively recruit suitable persons to become Jurors, especially if they are unlikely to become Liverymen but are attracted to the City's traditions, and of course we offer the unique combination of the Southwark arrangements to propose them for the Freedom and to celebrate its receipt at View of Frankpledge and Quit Rents. We have some very senior City representatives at these events, who have indicated that they are most impressed with the ceremonial aspects and conviviality. A general rise in costs for functions over the last two years is reflected in the increase in charges for these events. The Committee is mindful that charges have to be levied at a rate that keeps them attractive for the members.

Why are Manor members 'Tenants' and 'Jurors'?

The qualification for 'Listing for Summons' to the Court Leet is being a Tenant in the Manor. In late July the High Bailiff confirms the date of the Court Leet and asks for a list of those qualified (bona fide Tenants) from the Clerk. The Clerk sends the members list of that date to the City Surveyors Dept (the landlord) with a note to say that all named are liable under the terms of our Lease at Colechurch House; that legal status is a 'tenancy'. The List is then as such sent to the Old Bailey.

However, in the interim period between members joining the Manor and the Court Leet at which one becomes a 'Sworn Juror', they are referred to as just 'Tenants' and this slight difference is similar to the distinction in the City Livery Companies were one is firstly a 'Freeman' of the company and then are 'enclothed' in the Livery as a full member.

Note by The Clerk

Events and Functions of the last year

Despite the Recession, there has been a slight improvement in attendances, but this reflects our increased membership size. The committee has secured two alternative attractive venues at **Amigo Hall, RC Cathedral and St George the Martyr,** Borough for our four formal events. General feedback from everyone is that **Masters Catering,** a Southwark based company, are as good as we could expect at the very reasonable fixed tariff that they have provided for the following year.

Court Leet 2010

Our most important event of the year was held on 17th November 2010 when I was sworn in as Foreman in the Amigo Hall, St George's RC Cathedral, Southwark. Three members applied to serve as officers and the Trustees proposed that Glynn Jones and Keith Williams to be Sworn and they joined as the Committee. Ted Newman had been intended to also join but due to error was unable to do; he is expected to be listed next year. The problem of finding a suitable venue to hold all of the day's functions has now been resolved with this new venue allowing separate spaces to be used for Reception, Feast and Court. This was attended by 75 Jurors and Guests, including the Old Bailey team; Ann Cottle Secretary of the Court for the last 14 years had taken severance from her duties at the 'Bailey and so it was felt that a suitable presentation be made to her of an enscribed and framed Manor Print. Ann later remarkedthat it was a nice coincidence to retire at this venue because she was an 'Old Girl' of the Notre Dame School, the Cathedral School opposite. We had the highest number of Jurors ever to attend (59) and also the largest proportion of them to do so. Fourteen new Freemen were proposed. Overall the 2010 Ceremony was regarded as a great success because we now have a cohort of Officers who have served long enough to appreciate the issues and logistics of the event.

Quit Rents and Court of Exchequer

The combined Thanksgiving Service and Quit Rents Ceremony was held on 17th March, for new Freemen, Members and Guests. We first assembled at the Chamberlain's Court, where eleven took the oath. Once again the Service was held at our guild-church St George the Martyr, Borough High Street conducted by our Hon Chaplain the Venerable Dr Michael Ipgrave OBE, Archdeacon of Southwark supported by the Revd Dr Elfed Hughes supernumerary of St George's. The Ceremony followed. The Senior Master Steven Whitaker, the Queen's Remembrancer, received the Quit Rents on behalf of the Crown from us (on behalf of the City). For this purpose he instituted the Court of Exchequer to which the Southwark Jurors were Summoned. This is one of only four City ceremonies which he

participates in; the others being the Trial of the Pyx, the presentation of the Sheriffs and the presentation of the Lord Mayor. I then hosted a Luncheon at the St George's Hall, luncheon prepared by **Masters Catering**. Some **74 Jurors and their guests** attended, down by 10 percent on last year. Our civic brethren and guests included the Master of the Actuaries with their partners and Clerk and the Clerk of the WC Tax Advisers. One of our practices, which has been remarked upon by visiting livery, is the reading by our new freemen of passages from *Some Rules from the Conduct of Life* ('the little red book') at the luncheon. Apparently, visiting livery are much taken with it and have indicated they are to adopt it within their own companies. The Committee regard the arrangement for this event at St George the Martyr as most suitable, enabling Service, Ceremony and feast to be held at the same convenient and most historic venue.

The History Tour of the Borough

The annual guided walk was held on Saturday 9th April conducted by our Clerk, Tony Sharp, and started at Borough tube station and finished at The Mudlark, Montague Close where we had excellent individual lunches and drinks. These tours are probably the most convenient and accessible way to understand the fascinating history of the Manors.

Justices and Jurors Dinner: Annual Spring Banquet

This is now one of our most prestigious events and combines our status as threeold, a legal body, a City and a Southwark institution. Although Southwark was the historic home of many courts and their jurisdiction prisons, The King's Bench and the Marshalsea, the Borough Compter, the White Lion, the Clink, the Surrey County gaols and our own Court House and the Union Hall, it is still today the home borough of three Crown Courts and its Coroner's and two Magistrates Courts; Note 'court Districts' not mere court rooms. It is hard to find any other borough with more than one of these. Uniquely, therefore I presided at a function to entertain and inform, our double mission, the several Senior Residing Justices of the Southwark courthouses. This year's lecture and dinner was held on 19th May at the Amigo Hall of St George's Metropolitan Cathedral, ie that of the Roman Catholic Archdiocese for the south of England. This is the newest conference venue in Southwark and all attendees expressed themselves impressed with its spaciousness, we expect to use it more often in future. Southwark has not two but three Cathedrals (the third being Greek Orthodox), indeed St George's Cathedral is the oldest of them being so since the restoration of the Catholic heirarchy in England in 1850. Apart from our own High Steward, Peter Beaumont QC the Recorder of London, our guests included the principal resident justice of the Inner London Sessions HHJ Roger Chappel; representative Justice of Blackfriars Crown Court HHJ John Hillenthe District Judge of Camberwell Green, Susan Green, and our old friend from the Royal Courts of Justice the Senior Master Steven Whitaker the Queen's Remembrancer, along with the HM Coroner for Southwark Dr Andrew Harris. Apologies were received from The City Sheriffs, the Recorder of Westminster and the SDJ Tower Birdge MC. Attendance of the Jurors was less than we had hoped for, at 41. My predecessor as Foreman, Ron Leek wrote last year that "the status of the event is without parallel, not even the City Corporation itself could do this". It was fitting therefore that the speaker was the Rt Hon Lord Neuberger, Master of the Rolls who started his amusing and informative talk by saying "I feel honoured and privileged to address such an ancient and distinguished organisation ..." after which the content got even better; he finished his talk by covering some of the points he had to consider for his Report published the following day, on Super Injunctions and Privacy Law.

After a gap of some five years we were delighted to be invited once again to **HM Tower of London** for a tour, buffet and to attend the Ceremony of the Keys on the **15th June**. Twenty Jurors and guests attended.

The Rochester Visit has now become a regular feature of our year, hosted by our sister FEW Guild, The Rochester Oyster and Floating Fishery, held on Saturday/ Sunday 2nd and 3rd July. This is a working guild and company of fisherman and has statutory rights of Presentment at the said court which is presided over by the Admiral of the Medway the Mayor of Medway borough with a group of six robed Councillors forming the Admiralty Court. The day started with the Admiralty Court held in the beautiful Guildhall. The Manor Officers were also permitted to convey the formal Greetings of the Rt Hon the Lord Mayor Ald Michael Bear to the Mayor and Freemen of the Medway. We then processed the Mayor of Medway from the Guildhall to the river and then took to boats for beating the bounds to Hawkwood Stone and ended with an entertaining luncheon at the Rochester Cruising Club. Once again, this year we were provided by the City of London Port Health Authority with the Lady Aileen 50ft launch for both days of the event which enabled us to provide places aboard for up to 12. We are extremely grateful for the warm hospitality extended to the Manor by the Rochester guild, the Cruising Club and Mayor of Medway every year at this event. This was the 50th Anniversary of the Cruising Club's involvement. This event is by invitation to the Manor Officers and therefore as guests ourselves we cannot invite Manor members on a subscription basis.

The 'Bridge House-Yard Dinner', was held on 15th September at our now regular venue the Hall of St George the Martyr, Borough High Street. The Chief Commoner, is in fact no stranger at all, Richard Regan having been a past lay Sheriff and so a previous senior guest. We also entertained Alderman David Wootton (SABTC) whom is also a Juror of the Manor and was to be elected Lord Mayor a fortnight later and the Sheriffs 'Elect' Alderman Alan Yarrow, whom is 'our Alderman' being that for 'Bridge Ward Without' and Wendy Mead CC. Sixty Five Members and guests attended a recovery from last year to the high levels we had up to 2008. This was without doubt

an occasion matched by very few others in the City save for those at Mansion House and Guildhall for the number of senior civic dignitaries present.

Throughout the year either myself, an Officer, or the Clerk represented the Manor as invited guests at Livery and City events. On 22 November I attended at the Actuaries Hall at Staple Inn for their annual dinner for Masters and was gratified to discover that their Guest Speaker was Lord Phillips PSC whom we had anticipated by six months !! Also in January, the entire Committee was invited to the City Remembrancer's special Lecture and Reception on Florence Nightingale at Guildhall. On 11 January our Clerk was a guest at the Plaisterers Company's annual Clerk's Dinner. In February I attended the World Traders annual Tacitus Lecture and Reception at Guildhall, I was most gratified to be an official guest of that which is my own Livery Company!! Further invitations:- on 2nd March the Loriners' Company's 750th Anniversary Service was held at St Paul's and was invited to Process with the Livery Masters in the Cathedral, the second occasion in recent years that the Manor has been so recognised; I was attended by the Clerk and we were given a warm welcome at the Reception following this at Stationers' Hall, we explained to the other guests that the Loriners was one of only two Companies that could prove they were a City institution of longer standing than that of the Manor; this time Tony was gratified to be an official guest of his Livery Company!! The same month the Clerk was invited to the Plaisterers' Company's Dinner for Clerks. In late June there were two City-wide events at which we were represented - the Flag Day in Guildhall Yard on the 21st and on the 29th a Reception was held at the Mansion House with the Lord Mayor for the Territorial and Cadet Forces associated with the City. The Livery City University and Cass Business School Lectures are an opportunity to meet informally a very wide selection of Masters and Clerks. On the 15th July the Clerk and myself were invited guests of the Watermen and Lightermen's cruise and lunch following the Doggett's Coat and Badge Wager. Indeed, I was the principal guest of honour of the Master because like the Watermen we are not a Livery (the Livery are entertained by the Fishmongers). On the 12th October I attended with the Clerk the new Sheriffs' Quit Rents ceremony at the RCJ as a guest of the Queen's Remembrancer. Myself and the Clerk attended the Tenth Anniversary Commemoration Service at St Paul's for the '9/11' Terrorist Attacks on the USA. Wider afield we were represented at the sister Court Leet manors of Alcester, Bromsgrove, Henley and Warwick. The higher profile of the Manor has meant that this has been reflected in the number of invitations we now receive to attend Livery Company events, lectures and Receptions, such as those of the Plaisterers, Painter Stainers, Fuellers, Horners, Guild of Air Pilots among others.

The Committee would urge all of the members to try and come to these functions with friends, partners and paying guests. Those of you who are **Liverymen** who intend to sponsor persons for the Freedom by Redemption without the intervention of a Livery Company are urged to consider making use of the **View of Frankpledge** and **Thanksgiving Service and Quit Rents Ceremony** events to be proposed for and celebrate the receipt of the Freedom in a suitable commemorative and dignified way.

Finances and Audit of Accounts

With this letter you will find a copy of the abstract of the Audited Accounts which are placed before the Annual Meeting. As you can see, above, the Committee has chosen Freddie Trowman and Ian Wingfield to undertake these duties from next year. Authority over expenditure on goods and services is exercised by the Committee and the Trustees.

Banking and Audit Procedure: - All Expenditure is approved by the Committee under general administration or as special purchases; the Committee also receives Banquet Budget Reports from the Clerk at their meetings to monitor. Cheques / Payments are raised by the Treasurer on request of the Clerk, backed by an Invoice/ Receipt. All Income Pro Formas for goods/ services/ banqueting are retained and payments banked by the Clerk. Receipts and Pro Formas are attached to a narrative Memo by the Clerk and are given to the Auditors at the next Committee Meeting, along with Bank Statements, with any used Pay-In and Cheque Books, to check off. The full narrative is also given on the Income and Expenditure report. The Auditors receive all other Pay-In and Cheque Books at end of FY to complete the account, balances and Income and Expenditure report, with the Treasurer and Clerk. The abstract of the Accounts are approved by the Auditors as attached to the Annual Letter.

Note by the Auditors

The **Tenancy Fee Account** has to carry the costs of communications, the Tenancy Fee and sundry other items which the membership as a whole ought in fairness to carry, such as entertaining our official guests. However, the increasing numbers of membership is now making a significant contribution to finances. Therefore, the Tenancy Fee shall remain at £40.00 for 2011-12. This account also has to fund the costs associated with the **Court Leet Day.**

Merchandise & General Account. Originally this account generated major surpluses by sales to third parties and was a major subsidy when the Manor was expanding its activities and before we could recruit a 'critical mass' of support to events and membership. These 'customers' have now declined due to the recession and now the account's activity was mainly of expenditure and stock purchase. The value of the stock is written down as nominal on purchase as it is acquired as a much larger order the cost of which is covered on the intitial part sale. The value of the stock is realised as full profit at sales. The prices for Guildable Manor Merchandise for our own members are deliberately set at below High Street rates to encourage membership identity, in most cases they are priced at a little above cost. These items are of exceptional quality and value.

Banqueting Account. With the combination of improved attendances and reasonably priced cateries this account again realises modest surpluses, which are applied to charity. Event subscriptions are closely budgetted attract support. All of

our major functions follow a format of an Event, be it ceremonial or a talk or other entertainment, a good quality meal at excellent prices with drink, usually with excellent company and official guests. This is a sensible mixture of formal and informal. No Livery Company can offer this value and no City Ward Club has this level of civic status and pomp. I would ask all members to bring guests with a prospect of joining a unique institution as an introduction to the rich heritage of both the City of London and Southwark.

Charitable Donations (Banqueting Account) The Committee, in accordance with last year's Annual Meeting made further contributions to charitable objects, many of these were laying in long-term 'goodwill' with various institutions to develop better relationships. Some payments for venue hire are treated as 'gifts' as that is the way the relevant institution prefers this is regarded. The Committee of Officers shall vary these amounts as to what is a prudent disbursement in regard to the balance of the Accounts.

Queries

If any one has any questions arising out of this Letter, the Accounts or from the Minutes of the last General Meeting, (previously distributed and reproduced below) the point of circulating these in advance is to ask you to give me Notice, in reasonable time before the meeting, so that a detailed answer can be prepared and made at the Annual Meeting at which these documents shall be taken 'as read'. Any AOB questions at the meeting shall be dealt with in full in writing after the meeting. Likewise, at any other time during the year, if members have any queries of, or want to make suggestions to, the Committee then a note about these shall receive a detailed and considered reply.

Yours sincerely,

Ian Tough, For and on behalf of the Officers and Trustees of the Guildable Manor.

THE COURT LEET OF THE GUILDABLE MANOR OF SOUTHWARK

2011-2012

The names of the Free Tenants summonsed to attend as Jurors of the said Manor at the Amigo Hall - St George's Cathedral, Southwark SE1 on Wednesday the 16th day of November 2011 at 3.20pm.

Roy Alston	Howard Doe	Leigh Hatts	Cheong Ming Lam	David Repetowsky	Kenneth Webber
Janice Bamber	William Donovan	Susan Havdock	Lorraine Lauder	Diane Rilev	Anita Webber
Kenneth Bamber	Matthew Dupee	Hilary Haydon	Ron Leek	Daniel Roche	Paul Weninger
Jeremy Barrett	Edward Errington	David Henderson	Cyril Levy	Tony Sharp	Bryan Whalley
Leoniza Barrett	Harry Evans	Leslev Henderson	Simon McIlwaine	Lynn Smith	Keith Williams
Gwen Batchelor	Fiona Gadbury	Richard Hollier	Michele McLusky	Robin Sherlock	Nicholas Williams
Tim Benjamin	Peter Gadbury	Janet Honnoraty	Edward Newman	Ketan Sheth	David Wilson
Beryl Boulton	Kathleen Gill	Michael Honnoraty	Stephen Nimmons	Graham Sutherland	Ian Wingfield
David Boston	Roy Gill	Bradley Horn	Bryan Page	Maureen Sutherland	Norman Winnett
Rov Bradlev	Donald Goree	Josephine Huggins	Makia Pai	Michael Stewart	Patricia Winnett
Valerie Carroll	Charlotte Grezo	Edward Jansz	John Paternoster	Alexandra Tansev	David Wootton
Kevin Couling	John Garbutt	Glynn Jones	Rudolf Pongratz	John Taylor	
Jane Coglan	Adrian Greenwood	Donna Joscelyne	Paul Phillips	Ian Tough	
Daphne Dale	Leslie Grout	Patrick Joyce	Jill Philps	Barry Theobald-Hicks	
Norman Dale	Angela Gurling	Dominic Kelsey	John Philps	Frederick Trowman	
Loraine Davis	James Gurling	Martin King	Malcolm Potter	Christopher Trye	
Roger Davis	John Hammond	Thomas Kohwagner	Mervyn Redding	Michael Wallis	

AGENDA FOR ANNUAL MEETING, ON THE ABOVE DATE AND VENUE at 2.15pm

- 1.i) To Accept the Minutes of the Annual Meeting of 17th November 2010 as a Correct Record.
- ii) Matters Arising.
- 2.i) To Accept the Annual Letter as Circulated.
- ii) Matters Arising.
- 3.i) To Receive the Audited Accounts as Circulated.
- ii) Matters Arising.
- 4.) i) Votes of Thanks, proposed by the Foreman.
- ii) Matters Arising.
- 6) Any Other Business.

MINUTES OF

ANNUAL MEETING: WEDNESDAY 17th NOVEMBER 2010 at 2.15pm held at The Amigo Hall, St George's RC Cathedral, Southwark, London SE1,

CIRCULATED IN NOVEMBER 2010 AND OCTOBER 2011: notice of errors and omissions incorporated

1.i) Attendance:

Janice Bamber, Kenneth Bamber, Tim Benjamin, Kathryn Best, Beryl Boulton, David Boston, Roy Bradley, Loraine Davis, Roger Davis, Howard Doe, Geoffrey Drust, Victor Drust, Fiona Gadbury, Peter Gadbury, Kathleen Gill, Roy Gill, Dr Charlotte Grezo, John Garbutt, Leslie Grout, James Gurling; Leigh Hatts, Susan Haydock, Richard Hollier, Janet Honnoraty, Michael Honnoraty, Jonathan Jewell, Glynn Jones, Patrick Joyce, Thomas Kohwagner, Cheong Ming Lam, Ron Leek, Cyril Levy, Simon McIlwaine, Stephen Nimmons, Bryan Page, Jill Philps, John Philps, Cyrus Poteratchi, Mervyn Redding, David Repetowsky, Diane Riley, Daniel Roche, Tony Sharp, Graham Sutherland, Maureen Sutherland, Alexandra Tansey, John Taylor, Barry Theobald Hicks; Ian Tough, Frederick Trowman, Christopher Trye, Michael Wallis, Paul Weninger, Bryan Whalley, Keith Williams, David Wilson, Dr Ian Winefield, Norman Winnett, Patricia Winnett

 $2.i)\ To\ \underline{Accept}\ the\ Minutes\ of\ the\ Annual\ Meeting:\ Wednesday\ 18th\ \ November\ 2009\ at\ 2.15pm\ held\ at\ The\ John\ Marshall\ Hall,\ London\ SE1\ as\ a\ Correct\ Record.$

Agreed Nem Com

- ii) Matters Arising. None
- $3\ i)\ To\ \underline{Accept}$ the Annual Letter as Circulated.
- 3.i) Notice was given by the Foreman that Edward Newman was not being Sworn this day and that therefore Glynn Jones shall be Aletaster (St Saviour's side) and also therefore Keith Williams shall be Sworn Alesizer (St Olave's side), the Notice being Amendments to the Annual Letter To Accept the Annual Letter as circulated and as Amended.

 Agreed Nem Com

ii) Matters Arising. None

4.i) To Receive the Audited Accounts as Circulated.

Agreed Nem Com

- ii) Matters Arising. None
- 5.) Votes of Thanks, proposed by the Foreman. The Foreman thanked all of the Officers for their support over the last year and also the Jurors for attending functions.
- 6.) Any Other Business:- None.